

Region 10 Fall Training—Another Innovative Learning Experience

We look forward to seeing you at Region 10's PTA Fall Training!
(Every PTA/PTSA needs to send at least 1 representative to this training)

Tuesday, August 23th 2011 4:00 pm-9:00 pm,

Foss High School, 2112 S. Tyler St. Tacoma, WA 98405

4:00-5:30 Vendors

5:00 -5:45 Registration and dinner

5:45-6:15 Welcome/Ice Breaker/Election of Nominating Committee

6:25-7:25 Class Session 1

101 Presidents and the Team (President/Vice President)

102 Money Matters (Treasurer)

103 Membership Tips and Strategies

104 For the Record (Secretary)

105 Beginning Legislation

106 Reflections

7:30 – 8:30 Class Session 2

201 Presidents and the Team – continued

202 Money Matters - continued

203 PTA and School Administrators – A Partnership

204 Programs and Awards

205 Engaging Volunteers

206 PTA Newsletter Basics

8:35 – 9:00 Distribution of Leadership Packets/Council Meetings

REGION 10 FALL TRAINING CLASS DESCRIPTIONS

101 Presidents and the Team(Part 1) -Learn the key elements of leading and being a member of a responsible and professional board of directors. Topics include team dynamics, responsibilities, legal requirements, and best practices for running board meetings. Focuses on roles of president/vice president and all board members.

102 Money Matters-Financial management of the PTA is not just the responsibility of the treasurer. Legal and fiduciary requirements and responsibilities are covered in this workshop. Recommended for Treasurers and all elected officers and other interested board members are encouraged to attend.

103 Membership Tips & Strategies-As a membership organization WSPTA members are vital to our success. Learn the components of a membership campaign, how to encourage participation, and ideas to recognize the members who work tirelessly for children. Recommended for membership chairs and interested board members.

104 For the record - Calling all Secretaries! This class will touch on all aspects of being a successful secretary. Learn what, how and why of keeping records, what does and does not go into minutes, and how to assist in preparing meeting agendas. Introduction to elements of minutes and record keeping of a PTA association.

105 Beginning Legislation-This class will emphasize the importance of having a legislative chair in your local unit/Council and help you gain the knowledge and tools you will need to have a successful legislative year. From kid-mail friendly articles to how legislative assembly works and how to rally the troops for Focus Day.

106 Reflections - The nuts and bolt of what Reflections is and how to run the program.

201 Presidents and the Team(Part 2)

202 Money Matters – Part Two

203. PTA and School Administrators – A Partnership – Learn ways to work effective with your school’s administration.

204 Programs & Awards- A brief overview of WSPTA’s awards and recognition program. Learn about resources available from Washington State PTA and how to apply them to your local unit’s programs. Also, find out how to create and maintain tailor-made programs for your local unit or council. Share your ideas and learn from others.

205 Engaging Volunteers - gain more knowledge on gathering and retaining volunteers for your PTA.

206 PTA Newsletter Basic – The nuts and bolts to putting together your unit newsletter

